



# Tips For A Successful Move

Personal property moves involve many steps, so it is important to begin coordinating your move immediately upon receiving travel orders. Here's what you need to do to prepare:

## 1. Schedule your move.

- Submit a move application to [MilMove](#)
- Ensure all supporting documentation and requested move information are included.

## 2. Prepare your home and belongings.

- Clean the inside of your residence. Remove all items from walls. Disassemble and clean outdoor items. Empty, clean, and disconnect all appliances.
- Take pictures/videos of your residence and personal property to document condition.
- It is recommended you obtain appraisals for high-value items and antiques; appraisals are not reimbursable.

## 3. Safeguard important items.

- Make sure you hand-carry special items with you. Place these items in a safe location where the movers won't pack them.
- Important items include the following:
  - Treasured items like family heirlooms, jewelry, cash, or valuable sports memorabilia.
  - Important paperwork such as medical records, car titles, and insurance documents.
  - Items you may need immediately upon arrival such as clothing, medicines, laptops, and your kids' favorite toys.

## 4. Verify your inventory with the moving crew.

- Confirm all items are accounted for during both pickup and delivery by ensuring each item is scanned by the service provider.
- Ensure the inventory shows the true condition of your goods and note any discrepancies before signing the inventory.
- Inspect all areas (cabinets, closets, attics, crawlspaces, etc.) to ensure all property is packed and loaded before signing the inventory.

## 5. Check for damaged or missing items upon delivery.

- You have up to 180 days from the date of delivery to notify HomeSafe about any lost or damaged items.
- Report any damage to your residence to HomeSafe within three days of pickup or delivery. Delayed reporting may affect your claim.

## 6. Complete the Customer Satisfaction Survey(s).

- Look for emails and/or text messages requesting feedback on your move experience. *Your feedback directly impacts future moves for fellow military families.*